

**HUMAN RESOURCES/PAYROLL SERVICES
MONTHLY PAYROLL PROCESSING SCHEDULE
January 1, 2022 thru December 31, 2022**

Posted to Website 2/24/22

Pay Period	REGULAR					SUPPLEMENTAL			
	OSU Payroll Services Documents Ready to Apply by	Leave Approvals Due by	Final Payroll Due To	Regular Payday	OSU Payroll Services Documents Ready to Apply by	Final Payroll Due To	Suppl Payday		
BNR ID	4:00 PM	noon	State		BNR ID	4:00 PM	State		
Dec	NM12	12/10/2021	12/13/2021	12/15/2021	12/22/2021	NX1	12/22/2021	1/5/2022	1/12/2022
Jan	NM1	1/14/2022	1/18/2022	1/24/2022	1/31/2022	NX2	1/31/2022	2/4/2022	2/11/2022
Feb	NM2	2/15/2022	2/16/2022	2/18/2022	2/28/2022	NX3	2/28/2022	3/4/2022	3/11/2022
Mar	NM3	3/15/2022	3/16/2022	3/24/2022	3/31/2022	NX4	3/30/2022	4/5/2022	4/12/2022
Apr	NM4	4/15/2022	4/18/2022	4/22/2022	4/29/2022	NX5	4/29/2022	5/5/2022	5/12/2022
May	NM5	5/13/2022	5/16/2022	5/23/2022	5/31/2022	NX6	5/31/2022	6/3/2022	6/10/2022
Jun	NM6	6/15/2022	6/16/2022	6/22/2022	6/30/2022	NX7	6/28/2022	7/5/2022	7/12/2022
Jul	NM7	7/15/2022	7/18/2022	7/22/2022	7/29/2022	NX8	7/29/2022	8/5/2022	8/12/2022
Aug	NM8	8/15/2022	8/16/2022	8/24/2022	8/31/2022	NX9	8/29/2022	9/2/2022	9/12/2022
Sep	NM9	9/15/2022	9/16/2022	9/23/2022	9/30/2022	NX10	9/28/2022	10/4/2022	10/12/2022
Oct	NM10	10/14/2022	10/17/2022	10/24/2022	10/31/2022	NX11	10/28/2022	11/3/2022	11/10/2022
Nov	NM11	11/15/2022	11/16/2022	11/21/2022	11/30/2022	NX12	11/29/2022	12/5/2022	12/12/2022
Dec	NM12	12/9/2022	12/12/2022	12/15/2022	12/22/2022	NX1	12/22/2022	1/5/2023	1/12/2023
Jan 22	NM1	1/14/2023	1/17/2023	1/24/2023	1/31/2023	NX2	1/28/2023	2/3/2023	2/10/2023

Dates highlighted blue have been adjusted for holidays and weekends

This schedule supersedes all previous schedules. It is subject to change during holiday periods. If you have questions about payroll processing, please contact neopayroll@neo.edu.

Dates for estimated leave for monthly exempt - December 13 thru 15

Estimated hours must be adjusted for actual hours worked as soon as possible after January 1, 2023 and no later than January 31, 2023. Adjustments must be submitted no later than January 14, 2023 to be reflected on the 2023 NM1 paycheck.

Date for Fiscal Year End - June 22

The final payroll for the fiscal year end must be submitted to the state no later than this date in order to meet fiscal year end deadlines.