

# UTAH WITHHOLDING REQUEST FORM

This form is to be used by payroll to request Utah withholding setup. This form must be submitted each time federal withholding is updated while Utah withholding is active.

EMPLOYEE INFORMATION																		
NAME (Last Name, First Name, Middle Initial)										BANNER ID/CWID								
STREET ADDRESS																		
ADDRESS LINE 2																		
CITY						STATE		ZIP CODE		DAYTIME PHONE NUMBER								

## FEDERAL WITHHOLDING

Utah relies on the federal withholding to calculate the amount to withhold. Paste a screen print of your Banner Self Service federal withholding page below.

SIGNATURE	
SIGNATURE OF EMPLOYEE	DATE (MM/DD/YYYY)
PHONE NUMBER	EMAIL ADDRESS