OSU PAYROLL SERVICES
MONTHLY PAYROLL PROCESSING SCHEDULE
July 1, 2026 thru December 31, 2026

Posted to Website November 3, 2026

	REGULAR						SUPPLEMENTAL			
Pay Period	BNR ID	Paper ENPs EPAFs Ready to Apply by 4:00 PM	Leave Reports Due by 10:00 AM	Leave Approvals Due by NOON	Final Payroll to the State 3:00 PM	Regular Payday	BNR ID	Paper ENPs EPAFs Ready to Apply by 4:00 PM	Final Payroll to the State 3:00 PM	Supp'l Payday
Jun	JM6	6/15/2026	6/16/2026	6/16/2026	6/22/2026	6/30/2026	JX7	6/26/2026	7/6/2026	7/13/2026
Jul	JM7	7/15/2026	7/16/2026	7/16/2026	7/24/2026	7/31/2026	JX8	7/29/2026	8/5/2026	8/12/2026
Aug	JM8	8/14/2026	8/17/2026	8/17/2026	8/24/2026	8/31/2026	JX9	9/1/2026	9/8/2026	9/15/2026
Sep	JM9	9/15/2026	9/16/2026	9/16/2026	9/23/2026	9/30/2026	JX10	9/28/2026	10/5/2026	10/13/2026
Oct	JM10	10/15/2026	10/16/2026	10/16/2026	10/23/2026	10/30/2026	JX11	10/27/2026	11/5/2026	11/13/2026
Nov	JM11	11/12/2026	11/16/2026	11/16/2026	11/19/2026	11/30/2026	JX12	11/30/2026	12/7/2026	12/14/2026
Dec	JM12	12/4/2026	12/7/2026	12/7/2026	12/16/2026	12/23/2026	JX1	1/4/2027	1/8/2027	1/15/2027
Jan	JM1	1/15/2027	1/19/2027	1/19/2027	1/22/2027	1/29/2027	JX2	1/29/2027	2/5/2027	2/12/2027

Dates highlighted blue have been adjusted for holidays and weekends

This schedule supersedes all previous schedules. It is subject to change during holiday periods. If you have questions about payroll processing, please contact payroll.services@okstate.edu.

Winter Break dates for estimated leave for monthly exempt - December 7 thru 15

Estimated hours must be adjusted for actual hours worked as soon as possible after January 1, 2027 and no later than February 15, 2027. Adjustments must be submitted no later than January 15, 2027 to be reflected on the 2027 January JM1 paycheck.

Date for Fiscal Year End - June 22

The final payroll for the fiscal year end must be submitted to the state no later than this date in order to meet fiscal year end deadlines.

The earliest effective date for Board forms is Monday after the Board meeting.
If Board forms do not meet Payroll schedules, they will be processed the following month.
If you have questions about Board processing, please call Academic Affairs (405) 744-5627

(a) **ENP** Exception to Normal Pay (paper)
(b) **EPAF** Electronic Personnel Action Form