OSU PAYROLL SERVICES
BIWEEKLY PAYROLL PROCESSING SCHEDULE
January 1, 2027 thru June 30, 2027

Posted to Website November 3, 2026

BNR ID	Biweekly Work Period			PPA (a) Adjustment Form ENPs (b) Tuesday 5:00 PM	EPAFs (c) Ready to Apply Friday 4:00 PM	Employee Time Entry Submitted Monday 10:00 AM	Employee Time Entry Approved Monday NOON	3rd Party Time Tuesday 10:00 AM	Payroll Submitted to the State Friday 3:00 PM	Deducts to be Taken	Payday	Ins. Month
2026												
JB27	12/6/2026	-	12/19/2026	12/8/2026	12/11/2026	12/14/2026	12/14/2026	12/16/2026	12/17/2026	2	12/31/2026	Dec
JB1	12/20/2026	-	1/2/2027	12/18/2026	12/23/2026	1/4/2027	1/4/2027	1/5/2027	1/8/2027	1	1/15/2027	Jan
JB2	1/3/2027	-	1/16/2027	1/12/2027	1/15/2027	1/19/2027	1/19/2027	1/19/2027	1/22/2027	2	1/29/2027	
JB3	1/17/2027	-	1/30/2027	1/26/2027	1/29/2027	2/1/2027	2/1/2027	2/2/2027	2/5/2027	1	2/12/2027	Feb
JB4	1/31/2027	-	2/13/2027	2/9/2027	2/12/2027	2/15/2027	2/15/2027	2/16/2027	2/19/2027	2	2/26/2027	
JB5	2/14/2027	-	2/27/2027	2/23/2027	2/26/2027	3/1/2027	3/1/2027	3/2/2027	3/5/2027	1	3/12/2027	Mar
JB6	2/28/2027	-	3/13/2027	3/9/2027	3/12/2027	3/15/2027	3/15/2027	3/16/2027	3/19/2027	2	3/26/2027	
JB7	3/14/2027	-	3/27/2027	3/23/2027	3/26/2027	3/29/2027	3/29/2027	3/30/2027	4/2/2027	1	4/9/2027	Apr
JB8	3/28/2027	-	4/10/2027	4/6/2027	4/9/2027	4/12/2027	4/12/2027	4/13/2027	4/16/2027	2	4/23/2027	
JB9	4/11/2027	-	4/24/2027	4/20/2027	4/23/2027	4/26/2027	4/26/2027	4/27/2027	4/30/2027	1	5/7/2027	May
JB10	4/25/2027	-	5/8/2027	5/4/2027	5/7/2027	5/10/2027	5/10/2027	5/11/2027	5/14/2027	2	5/21/2027	
JB11	5/9/2027	-	5/22/2027	5/18/2027	5/21/2027	5/24/2027	5/24/2027	5/25/2027	5/27/2027	1	6/4/2027	Jun
JB12	5/23/2027	-	6/5/2027	6/1/2027	6/4/2027	6/7/2027	6/7/2027	6/8/2027	6/10/2027	2	6/17/2027	
JB13	6/6/2027	-	6/19/2027	6/15/2027	6/17/2027	6/21/2027	6/21/2027	6/22/2027	6/25/2027	1	7/2/2027	Jul
JB14	6/20/2027	-	7/3/2027	6/29/2027	7/2/2027	7/6/2027	7/6/2027	7/6/2027	7/9/2027	1	7/16/2027	

Dates highlighted blue have been adjusted for holidays

All dates are subject to change and will be communicated via the Admin Listserv

This schedule supersedes all previous schedules. It is subject to change during holiday periods. If you have questions about biweekly payroll processing, please email payroll.services@okstate.edu.

DEDUCTIONS

(1) All payroll deductions will be deducted from the paychecks. This includes miscellaneous deductions, long-term disability, supplemental life insurance, half of the medical insurance (health,dental & vision), long term care premiums, retirement deductions, medical reimbursement, and dependent care.
(2) All deductions except Credit Union, United Way, and Foundation.
(3) Only deductions for retirement contributions excluding 403b and 457b, medical reimbursement, dependent care, long-term disability, and the bursar will be processed.

(a) **PPA** Biweekly Prior Period Hours & Leave Adjustment form
(b) **ENP** Exception to Normal Pay
(c) **EPAF** Electronic Personnel Action Form