

**HUMAN RESOURCES/PAYROLL SERVICES
MONTHLY PAYROLL PROCESSING SCHEDULE
July thru December 2020**

Updated and posted to website September 30, 2020

Pay Period	Paper ENPs EPAFs Ready to Apply by 5:00pm	Leave Reports Due by 10:00am	Leave Approvals Due by 12:00pm	Start Payroll Processing	Final Payroll in CORE	Regular Payday	Supp'l Payday
Jun Supp (JX7)	6/25/2020			6/26/2020	7/2/2020		7/10/2020
Jul	7/16/2020	7/16/2020	7/16/2020	7/20/2020	7/24/2020	7/31/2020	
Jul Supp (JX8)	7/29/2020			7/30/2020	8/5/2020		8/12/2020
Aug	8/14/2020	8/17/2020	8/17/2020	8/18/2020	8/24/2020	8/31/2020	
Aug Supp (JX9)	8/27/2020			8/28/2020	9/3/2020		9/11/2020
Sep	9/15/2020	9/16/2020	9/16/2020	9/17/2020	9/23/2020	9/30/2020	
Sep Supp (JX10)	9/25/2020			9/28/2020	10/2/2020		10/9/2020
Oct	10/15/2020	10/16/2020	10/16/2020	10/19/2020	10/23/2020	10/30/2020	
Oct Supp (JX11)	10/28/2020			10/29/2020	11/4/2020		11/12/2020
Nov	11/13/2020	11/16/2020	11/16/2020	11/17/2020	11/23/2020	11/30/2020	
Nov Supp (JX12)	11/30/2020			12/1/2020	12/4/2020		12/11/2020
Dec	12/10/2020	12/11/2020	12/11/2020	12/14/20	12/18/2020	12/23/2020	
Dec Supp (JX1)	12/21/2020			12/22/2020	1/5/2021		1/12/2021

*** THESE DATES ARE EXCEPTIONS TO THE NORMAL SCHEDULE**

Estimated Time Monthly Nonexempt ("J" E-Class):
December 13-26 (2021 JB1)

Estimated Leave:
December 11-15

This schedule supersedes all previous schedules. It is subject to change during holiday periods. If you have questions about payroll processing, please contact payroll.services@okstate.edu.