



Pcard Sign-Off Dates 2025

The following is a list of dates for the end of the Pcard billing cycle and the last day to sign off on transactions in Works for 2025.

End of Billing Cycle	Last Day to Sign Off (Cut-off Date)
Monday, January 20, 2025	Sunday, January 26, 2025
Thursday, February 20, 2025	Tuesday, February 25, 2025
Thursday, March 20, 2025	Tuesday, March 25, 2025
Friday, April 18, 2025	Wednesday, April 23, 2025
Tuesday, May 20, 2025	Sunday, May 25, 2025
Friday, June 20, 2025	***NOON*** Monday, June 23, 2025 (Unable to give extension.)
Friday, July 18, 2025	Wednesday, July 23, 2025
Wednesday, August 20, 2025	Monday, August 25, 2025
Friday, September 19, 2025	Wednesday, September 24, 2025
Monday, October 20, 2025	Sunday, October 26, 2025
Thursday, November 20, 2025	Tuesday, November 25, 2025
Friday, December 19, 2025	Monday, January 5, 2026