



**Risk Management
Inland Marine Insurance Policy for Mobile Equipment
Additions and Removals**

Date:

Add Item Remove Item

Item to be Added or Removed:

Make:

Model:

Serial Number:

Year of Manufacture:

Value:

Special Attached Equipment:

Value of Attached Equipment:

Fund to be billed for the Premium:

Name:

Signature:

Notes: 1. Items will be insured until notified by the department to remove.

2. This policy currently carries a \$1,000 departmental deductible.

3. Please keep departmental contact information updated as necessary.

Please submit this completed form to Bob Stallbaumer r.stall@okstate.edu.