



AUTO PHYSICAL DAMAGE (APD) COVERAGE FOR STATE VEHICLES

For *State-Owned* Vehicles & Specialized Vehicles

Agency:	
Contact name:	
Phone number:	Email address:

ADDING VEHICLE	DELETING VEHICLE
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VEHICLE INFORMATION

Kind:	Car	Motor home	
	Bus	Tractor	Other:
	Passenger van	Trailer	
<i>Please complete all information</i>	Year:	VIN/Serial No.:	
	Make:	Tag No.:	
	Model:	No. of passengers:	
List the general type of use for this vehicle:			

If deleting a vehicle, stop here.

LOCATION AND PARKING SECURITY

Physical location or address where generally parked:			
Kind of parking:	Parking garage	Residence	
	Outdoor parking lot	Other	
Security measures used:	Guard	Gated	Other
		Alarms	Cameras

VALUATION

REPLACEMENT Cost:	\$
ACV (Actual Cash Value) Cost:	
Date for coverage to become effective (<i>if no date is listed, effective date will be date of receipt</i>):	

Fund to be billed for premium

RETURN TO: OSU Risk Management
618 N Monroe
Stillwater, OK 74078

EMAIL: r.stall@okstate.edu
or
FAX: 405-744-7888