POLICY

1.01 Statement of Intent

It is Oklahoma State University Policy to establish and maintain a Facilities Planning and Space Utilization Committee (hereinafter referred to as the Committee). The Committee is responsible for the orderly development and prudent use of all University physical resources, including land and facilities. The Committee will function as the University’s omnibus planning committee.

1.02 Scope of Responsibility

The Committee shall be concerned with the inventory, assignment, planning, programming, design, acquisition, implementation, utilization, renovation, conversion, and ultimate disposition of the following elements:

- Land
- Facilities
- Infrastructure
  - Pedestrian Movement
  - Vehicular Movement
  - Parking
  - Utilities
  - Other
- Outdoor Environment
  - Hardscapes
  - Softscapes
  - Campus Lighting
  - Communications
- Other
  - Marketing and Identification Systems
  - Naming of University Facilities
  - Displaying Creative Works
  - Accessibility to All
  - Historical Heritage
  - Protection of the Environment
  - Local, Municipal, and Regional Integrations
1.03 Committee Membership and Chair

A. The membership of the Committee shall include the following or equivalent:

   Senior Vice President and General Counsel
   Provost and Senior Vice President, Academic Affairs
   Senior Vice President, Administration and Finance
   Vice President, Research
   Vice President, Student Affairs
   Vice President, Enrollment Management and Marketing
   Vice President, Institutional Diversity
   Vice President, Division of Agricultural Sciences and Natural Resources
   Vice President, Athletic Programs
   Director, Budget/Chief Budget Officer
   Director, Facilities Management/Chief Facilities Officer
   Director, Long Range Facilities Planning
   Representative – Americans with Disabilities Act/Office of Equal Opportunity
   Representative – Risk and Property Management
   Representative – Department of Public Safety
   Representative – Oklahoma State University Foundation
   Faculty Representative – appointed by Faculty Council
   Staff Representative – appointed by Staff Advisory Council
   President/CEO, OSU Alumni Association
   Student Representative – appointed by Student Government Association
   Student Representative – appointed by Graduate Student Association

B. Committee Chairperson: Senior Vice President, Administration and Finance

PROCEDURE

2.01 Requests for Action

Individuals and departments shall present requests for Committee review and/or action by submitting requests through their respective dean or vice president (or designated representative), who will then submit them to the Committee Chair.

2.02 Meetings

The Chair of the Committee shall call periodic Committee meetings, receive and address inquiries from the various campus communities, publish meeting agendas, and record minutes of the meetings.

2.03 Committee Relationships

The Committee may, from time to time, create standing or special purpose subordinate committees to address topical questions concerning any aspect of the physical resources of the
University. In addition to seeking the advice of such subordinate committees, the Committee will work closely with other related campus committees and units for the purpose of developing unified and harmonious campus concepts throughout the University system.

Approved:
OSU Board of Regents, October 1999
OSU Board of Regents, June 2008

Revised:
October 2007
June 2008
August 2019