

Oklahoma State University Policy and Procedures

MULTIPLE PRIVATE AWARDS FOR SPONSORED PROJECTS WITH THE SAME GENERAL OBJECTIVE	1-0118 GENERAL UNIVERSITY November 2018
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POLICY

1.01 In certain instances it is desirable to solicit funds from several private sources in support of general research, training, or outreach projects. To effectively and economically administer this type of project, the following procedures have been established.

PROCEDURES

2.01 Projects funded by multiple private sponsors may be accounted for by the use of one fund number when the following conditions exist:

- A. The funds are designated for the same purpose (possibly sharing the same title and general objectives). The terms and conditions of the project may be issued through formal agreements or informally through transmittal documents stating the intended use of the funds.
- B. The project is under the direction of the same principal investigator/co-principal investigator.
- C. The time span for the project is open-ended.
- D. The project does not require restricted budget categories (i.e., line item budget stipulated by sponsor).
- E. A separate agreement or proposal is not required by each sponsor participating, and the program activities do not require separate or individual reporting for the project for each sponsor contributing. This will include program or financial reports or audits.
- F. The funds are immediately available, and the project is not classified as a cost-reimbursable program. The project funds must be received in advance of any project activities.
 1. When funding is not immediately available, but has been guaranteed, the University may allow the program to begin in rare instances. However, the funding delay is recognized as short-term (less than 60 days). The sponsor must designate the amount of payment, the date of expected payment, and will not require an itemized invoice prior to the issuance of payment.
- G. Reimbursement of F&A may be waived.

2.02 Awards should be routed in compliance with appropriate University Policy.

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