

# Oklahoma State University Policy and Procedures

<b>PARKING AND TRAFFIC SIGNAGE AND ENFORCEMENT</b>	<b>3-0512 ADMINISTRATION &amp; FINANCE February 2020</b>
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## **MISSION AND SUMMARY**

Oklahoma State University (OSU) Parking and Transportation Services takes pride in providing the University with a safe and efficient educational experience. Our goal is to offer quality parking resources, consistent enforcement, customer satisfaction, and a professional and responsive experience.

OSU strives to make the campus aesthetically pleasing by removing unnecessary and redundant regulatory signs and by providing user-friendly signs and signals. The University encourages everyone to take a positive, common-sense approach to traffic and parking.

## **PURPOSE**

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges has determined reasonable rules and regulations are necessary for governing the use of automobiles on the OSU campus. The purpose of these rules and regulations is to expedite the safe and orderly conduct of University business, and to provide parking facilities in support of that function within the limits of available space. Those portions of the rules applicable to employees shall be deemed part of their employment contract, and those portions of the rules applicable to students shall be a part of the rules and policies governing students enrolled at OSU.

Accordingly, Parking and Transportation Services is charged with the creation, communication, and enforcement of the [Parking and Traffic Rules and Regulations](#).

## **POLICY**

1.01 The goal of campus graphics and signage is to provide information enabling students, employees, and visitors to reach their destination safely and in the most direct route possible. Signs are provided to regulate traffic, insuring the safety of persons walking or riding. In addition, such signs provide persons the opportunity to walk, park, or drive in an orderly and acceptable manner. All signs and graphics shall comply with the directions of the Campus Graphics Committee, the graphics consultant report, and the Uniform Code of Traffic Control Devices.

1.02 Any lot improvements and/or maintenance provided by OSU Facilities Management or an outside contractor shall have prior approval from OSU Parking and Transportation Services.

1.03 Maintenance, change, addition, and deletion of signs for traffic and parking control shall be implemented by OSU Parking and Transportation Services through OSU Facilities

Management.

1.04 OSU's philosophy toward traffic regulation is based upon the assumption of reasonable rules and regulations, with the expectation persons will inform themselves of these regulations and comply with them. Appropriate signs will be judiciously placed to aid persons in conforming to the rules and regulations.

1.05 OSU [Parking and Traffic Rules and Regulations](#) are developed through a committee structure, which reviews suggestions and makes recommendations. Any person can, and are encouraged to, provide suggestions to members of the Parking and Traffic Rules and Regulations Committee directly or through OSU Parking and Transportation Services.

1.06 Changes in parking regulations are acted upon by the above committee, with recommendations made to the Senior Vice President for Administration and Finance, who has final decision on approval and implementation.

1.07 Necessary barricades, sufficient lighting, and other control devices shall be erected and maintained to provide all necessary precautions for the protection of the work and safety of the public. Suitable warning signs shall be provided to properly control and direct traffic.

1.08 A parking permit gives the holder the privilege of parking on campus, but does not guarantee the holder a parking space, unless so specified.

1.09 Parking privileges may be modified at any time when necessary for safety, security, or traffic control reasons.

1.10 The University assumes no responsibility for the care and/or protection of any vehicle or its contents at any time while it is operated or parked on campus.

1.11 Modification or altering of parking layout/design, striping, and signage is prohibited without proper approval from Parking and Transportation Services.

## **PROCEDURES**

2.01 Parking rules and regulations are enforced on campus by OSU Police Officers and OSU Parking Enforcement Officers.

2.02 Collection of fines from parking tickets is the responsibility of the Office of the Bursar.

2.03 Appeals and adjudication are the responsibility of the OSU Traffic Judge and the Parking and Traffic Appeals Committee.

2.04 Rules and regulations for parking on the Oklahoma State University campus are indicated by printed guides, campus maps, or posted on signs and curb markings, and can be found on the Parking website at [www.parking.okstate.edu](http://www.parking.okstate.edu). Parking Rules and Regulations are set forth by the Parking and Traffic Rules Committee.

2.05 According to State law, the appropriate campus official responsible for law enforcement and public safety, or designee, shall have the power to have a vehicle impounded, towed, and stored at the owners' expense.

Approved:  
April 1987  
E-Team, January 2020

Revised:  
July 2015  
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