

Oklahoma State University Policy and Procedures

PROCUREMENT	3-0145 ADMINISTRATION & FINANCE November 2021
--------------------	--

BOARD OF REGENTS POLICY AND STATE LAW

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges was created on July 11, 1944, by the Oklahoma Constitution. The Board, also referred to as the “OSU and A&M Board” or “A&M Board,” consists of nine members. The Board's powers to govern are constitutional and include, but are not limited to, those enumerated in 70 O.S. § 3412, and other laws and judicial decisions of the State of Oklahoma.

The Oklahoma Legislature enacted the Oklahoma Central Purchasing Act which created within the State Board of Public Affairs (OMES), a centralized Procurement division. In general, this requires state agencies to make acquisitions through the Central Purchasing Division of OMES. The Board of Regents for Oklahoma Agricultural & Mechanical Colleges is not subject to the terms of the Oklahoma Central Procurement Act by virtue of specific legislation exempting institutions of higher education. Oklahoma State University (OSU) is under the governance authority of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges. A&M Board policy generally follows the processes set forth in the Central Procurement Act.

The following generally states the Board's intention for procurement and bidding requirements as delineated in [The Board of Regents for the Oklahoma Agricultural & Mechanical Colleges Policy section 2.07](#).

In most circumstances, Board policy requires competitive bid, as stated in section 2.07, and is best practice regardless of what type of funding is being utilized. Goods and services purchased with public funds should generally be competitively bid or be purchased through competitively bid contracts to leverage the economies of scale and maximize value.

OSU’s Procurement Department is administered by the Chief Procurement Officer, whose line of administrative responsibility is through the AVP Administration and Finance to the Senior Vice President for Administration and Finance.

UNIVERSITY POLICY

It is the mission of the Office of Central Procurement to secure needed materials, equipment, and contractual services on a timely and economical basis within accepted standards of quality and service to ensure the basic functions of Oklahoma State University are fulfilled.

Internal guidelines with detailed procurement guidance are posted on the OK Corral platform.

[Supplier guidelines](#) are also posted on the OSU Procurement website.

Any questions can be sent to: purchase@okstate.edu or 405-744-5984.

Procurement activities are routinely audited for compliance by the OSU and A&M Board of Regents' auditor and the Board's external auditors.

Revised:

July 1972

July 1978

March 1990

November 2021

Approved:

E-Team, March 2022