

**OSU PAYROLL SERVICES
MONTHLY PAYROLL PROCESSING SCHEDULE
January 1, 2026 thru June 30, 2026**

Posted to Website March 20, 2026										
REGULAR							SUPPLEMENTAL			
Pay Period	BNR ID	Paper ENPs	Leave Reports	Leave Approvals	Final Payroll	Regular Payday	BNR ID	Paper ENPs	Final Payroll	Supp'l Payday
		EPAFs Ready to Apply by 4:00 PM	Due by 10:00 AM	Due by NOON	to the State 3:00 PM	EPAFs Ready to Apply by 4:00 PM		to the State 3:00 PM		
2025										
Dec	JM12	12/5/2025	12/8/2025	12/8/2025	12/12/2025	12/19/2025	JX1	12/17/2025	1/8/2026	1/15/2026
Jan	JM1	1/15/2026	1/16/2026	1/16/2026	1/22/2026	1/30/2026	JX2	1/29/2026	2/5/2026	2/12/2026
Feb	JM2	2/13/2026	2/16/2026	2/16/2026	2/20/2026	2/27/2026	JX3	2/26/2026	3/5/2026	3/12/2026
Mar	JM3	3/16/2026	3/16/2026	3/16/2026	3/24/2026	3/31/2026	JX4	3/27/2026	4/6/2026	4/13/2026
Apr	JM4	4/15/2026	4/16/2026	4/16/2026	4/23/2026	4/30/2026	JX5	4/28/2026	5/5/2026	5/12/2026
May	JM5	5/15/2026	5/18/2026	5/18/2026	5/21/2026	5/29/2026	JX6	5/29/2026	6/5/2026	6/12/2026
Jun	JM6	6/15/2026	6/16/2026	6/16/2026	6/22/2026	6/30/2026	JX7	6/26/2026	7/6/2026	7/13/2026
Jul	JM7	7/15/2026	7/16/2026	7/16/2026	7/24/2026	7/31/2026	JX8	7/29/2026	8/5/2026	8/12/2026

Dates highlighted blue have been adjusted for holidays and weekends

This schedule supersedes all previous schedules. It is subject to change during holiday periods. If you have questions about payroll processing, please contact payroll.services@okstate.edu.

Date for Fiscal Year End - June 22

The final payroll for the fiscal year end must be submitted to the state no later than this date in order to meet fiscal year end deadlines.

The earliest effective date for Board forms is Monday after the Board meeting.

If Board forms do not meet Payroll schedules, they will be processed the following month.

If you have questions about Board processing, please call Academic Affairs (405) 744-5627

- (a) **ENP** Exception to Normal Pay (paper)
- (b) **EPAF** Electronic Personnel Action Form