

**OSU PAYROLL SERVICES  
MONTHLY PAYROLL PROCESSING SCHEDULE  
July 1, 2026 thru December 31, 2026**

<b>Posted to Website March 25, 2026</b>										
	<b>REGULAR</b>						<b>SUPPLEMENTAL</b>			
Pay Period	<b>Paper ENPs</b>						<b>Paper ENPs</b>			
	<b>BNR ID</b>	<b>EPAFs Ready to Apply by 4:00 PM</b>	<b>Leave Reports Due by 10:00 AM</b>	<b>Leave Approvals Due by NOON</b>	<b>Final Payroll to the State 3:00 PM</b>	<b>Regular Payday</b>	<b>BNR ID</b>	<b>EPAFs Ready to Apply by 4:00 PM</b>	<b>Final Payroll to the State 3:00 PM</b>	<b>Supp'l Payday</b>
Jun	JM6	6/15/2026	6/16/2026	6/16/2026	6/22/2026	6/30/2026	JX7	6/26/2026	7/6/2026	7/13/2026
Jul	JM7	7/15/2026	7/16/2026	7/16/2026	7/24/2026	7/31/2026	JX8	7/29/2026	8/5/2026	8/12/2026
Aug	JM8	8/14/2026	8/17/2026	8/17/2026	8/24/2026	8/31/2026	JX9	8/27/2026	9/3/2026	9/11/2026
Sep	JM9	9/15/2026	9/16/2026	9/16/2026	9/23/2026	9/30/2026	JX10	9/28/2026	10/7/2026	10/15/2026
Oct	JM10	10/15/2026	10/16/2026	10/16/2026	10/23/2026	10/30/2026	JX11	10/27/2026	11/3/2026	11/12/2026
Nov	JM11	11/13/2026	11/16/2026	11/16/2026	11/20/2026	11/30/2026	JX12	11/30/2026	12/7/2026	12/14/2026
Dec	JM12	12/4/2026	12/8/2026	12/8/2026	12/4/2026	12/18/2026	JX1	1/4/2027	1/5/2027	1/12/2027
Jan	JM1	1/15/2027	1/19/2027	1/19/2027	1/22/2027	1/29/2027	JX2	1/29/2027	2/5/2027	2/12/2027

**Dates highlighted blue have been adjusted for holidays and weekends**

This schedule supersedes all previous schedules. It is subject to change during holiday periods. If you have questions about payroll processing, please contact payroll.services@okstate.edu.

**Winter Break dates for estimated leave for monthly exempt - December 7 thru 15**

Estimated hours must be adjusted for actual hours worked as soon as possible after January 4, 2027 and no later than January 31, 2027. Adjustments must be submitted no later than January 15, 2027 to be reflected on the 2027 January JM1 paycheck.

**Date for Fiscal Year End - June 22**

The final payroll for the fiscal year end must be submitted to the state no later than this date in order to meet fiscal year end deadlines.

The earliest effective date for Board forms is Monday after the Board meeting.

If Board forms do not meet Payroll schedules, they will be processed the following month.

If you have questions about Board processing, please call Academic Affairs (405) 744-5627

- (a) **ENP** Exception to Normal Pay (paper)
- (b) **EPAF** Electronic Personnel Action Form