

TABLE A

SUBCODES AND OBJECT CODES

OSU Exp. Sub.	State Obj. Code	<u>Subcode Description</u>	<u>Object Code Description</u>
<u>IN-STATE TRAVEL</u>			
705100	2111	In-State Mileage	In-State Mileage-Reimbursement claimed on a mileage basis for use of a privately-owned vehicle for in-state travel. Also, include mileage for a rental car.
705110	2112	In-State Meals	In-State Per Diem-Meals (subsistence).
705120	2113	In-State Public Transportation Charges	In-State Transportation-Does not include taxi and limousine charges incurred in going to and coming from a railway station or airport. Include all other transportation charges.
705130	2114	In-State Misc. Charges	In-State Miscellaneous- include all other charges listed on travel claims such as phone, registration fees, taxi, limousine, etc.
705140	2115	In-State Lodging	In-State Lodging
705160	2131	In-State Travel Reimb-Non-State Empl	Travel Reimbursement, Non-State Employees-Reimbursement of authorized travel to individuals who are not salaried officers or employees of the state.
<u>OUT-OF-STATE TRAVEL</u>			
705200	2121	Out-of-State Mileage	Out-of-State Mileage-Reimbursement claimed on a mileage basis for use of privately owned motor vehicles including mileage to and from the in-state point of departure for out-of-state travel.
705210	2123	Out-of-State Meals	Out-of-State Per Diem-Meals (Subsistence)
705220	2122	Out-of-State Transportation	Out-of-State Transportation-Reimbursement for transportation charges going to and coming from points outside the state. Do not include mileage reimbursement.
705230	2125	Out-of-State Misc.	Out-of-State Miscellaneous-All other legal charges listed on travel claims incurred during official travel such as phone, telegraph, etc.

TABLE A (continued)

SUBCODES AND OBJECT CODES

OSU Exp. Sub.	State Obj. Code	<u>Subcode Description</u>	<u>Object Code Description</u>
705240	2126	Out-of-State Lodging	Out-of-State Lodging
705250	2124	Out-of-State Local Transportation	Out-of-State Local Transportation-Costs of Taxis, buses, etc. incurred while traveling on official business.
705260	2131	Out-of-State Travel Reimb-Non-State	Travel Reimbursement, Non-State Employees-Reimbursement of authorized travel to individuals who are not salaried officers or employees of the state.
<u>OUT-OF-COUNTRY TRAVEL</u>			
705300	2121	Out-of-Country Mileage	Out-of-State Mileage-Reimbursement claimed on a mileage basis for use of privately owned motor vehicles including mileage to and from the in-state point of departure for out-of-state travel.
705310	2123	Out-of-Country Meals	Out-of-State Per Diem-Meals (Subsistence)
705320	2122	Out-of-Country Transportation	Out-of-State Transportation-Reimbursement for transportation charges going to and coming from points outside the state. Do not include mileage reimbursement.
705330	2125	Out-of-Country Misc.	Out-of-State Miscellaneous-All other legal charges listed on travel claims incurred during official travel such as phone, telegraph, etc.
705340	2126	Out-of-Country Lodging	Out-of-State Lodging
705350	2124	Out-of-Country Local Transportation	Out-of-State Local Transportation-Costs of Taxis, buses, etc. Incurred while traveling on official business.
705360	2131	Out-of-Country Reimb-Non-State Empl	Travel Reimbursement, Non-State Employees-Reimbursement of authorized travel to individuals who are not salaried officers or employees of the state.

State of Oklahoma Mileage Rates

Beginning Date	Ending Date	Mileage Rate
1/1/2024	Current	.67
1/1/2023	12/31/2023	.655
7/1/2022	12/31/2022	.625
1/1/2022	6/30/2022	.585