FIXED ASSET TRANSFER REQUEST

RECEIVING CUSTODIAN NAME	RECEIVING CUSTODIAN NO	ORGANIZATION CODE	DATE (MM/DD/YYYY)
University Accounting	**1086003**	**100419**	**5/12/2026**

TRANSFER PREPARED BY	ADDRESS/EXTENSION
Beka Welch	**304 Whitehurst 4-7583**

A5-INTERDEPARTMENTAL TRANSFER

ASSET NUMBERS	QTY	AC	SERIAL NO, ITEM DESCRIPTION, MFG/MODEL	COST EACH	BLDG	ROOM	TITLE TO CODE
281605	1	A5	Canon E051d-X Digital Camera S/N 62011000515	6,799.99	0015	304	U
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			TOTAL VALUE OF ADDITIONS	6,799.99			

COMMENT:

RECEIVING DEPARTMENT CERTIFICATION

"I assume inventory accountability for the above described equipment."

SIGNED Signature Required

DEPARTMENT HEAD DATE

RELEASING DEPARTMENT CERTIFICATION

"I relinquish inventory accountability for the above described equipment."

1086031

RELEASING CUSTODIAN NUMBER

SIGNED: Signature Required

DEPARTMENT HEAD DATE